



December 15, 2020

Dear Patient,

Thank you for choosing U.S. Dermatology Partners for your skin care needs. We know you have choices for your healthcare, and we appreciate the confidence you have placed in our team.

We are writing you to announce that effective Friday, January 15, 2021, the medical and cosmetic offices of Dr. Terry Jones and Dermatology located at 1707 Broadmoor Drive, Suite 100 and Suite 101, Bryan, TX 77802 will close.

Please be assured that your records are not being destroyed and will be properly maintained as we are obligated by law to maintain these records under state and federal regulatory requirements. We know disruption to your medical care team can be stressful.

Here is a list of options available to you.

1. To receive a copy of your medical records, Patient submits medical record request to HealthMark Group through <https://medrelease.healthmark-group.com/360/>. There will be a nominal fee to offset expenses associated with this process. Please note, the fees are allowable under Texas Board of Medical Examiners, 165.2(e) & 165.4(d).
2. Alternatively, you call Healthmark Toll Free Phone: 800-659-4035

We want to thank you for the privilege and honor in serving you. It truly has been a pleasure taking care of you, your friends, and family. Should you have questions regarding this transition, please contact the office at (979) 776-7767.

Sincerely,

U.S. Dermatology Partners